The event will include no more than 100 individuals (if outside) or less than 10 (if indoors) or as Executive Orders allow regionally, including staff, volunteers, participants, and spectators. I will be committed to ensuring safe use of the facility by implementing the following processes to stop the spread of the COVID-19 virus and will implement the following response plan:

- To ensure our event falls under the established thresholds we will encourage pre-registration using adopt.greatlakes.org.
- Before any person enters the event space, individuals will make a self-evaluation for virus symptoms and will reference the response plan below if any symptoms are detected. Team Leaders have been given information regarding CDC information on COVID-19 symptoms.
- Our onsite check in/registration will include:
  - 6-foot barrier between registrant and event staff with identified spaces 6 feet apart for registration line.
- Ensure that event has enough supplies for event staff and participants, such as hand sanitizer that contains at least 65% alcohol, tissues, trash baskets, disposable facemasks, and cleaners and disinfectants.
- Routinely clean and disinfect surfaces and objects that are frequently touched, such as pens, tools or other equipment in accordance to CDC recommendations.
- Establish hand washing/hand sanitizing station using hand sanitizer with a minimum of 65% alcohol level. Use will be encouraged often.
- Restroom: Local event organizer will contact the unit supervisor/manager to discuss the availability of restroom facilities prior to their event and work with them to make accommodations, as necessary.
- All refuse accumulated must be bagged in a plastic bag and properly disposed.
- Establish an isolation area for staff or attendees who become sick at the event to separate them from others.

- Event participants/staff/volunteers shall:
  - Stay home if they are sick, except to get medical care.
  - Social distance by remaining 6 feet apart.
  - Wear masks at indoor events, or outdoors when social distancing is difficult, as required by rule or order.
  - Wash their hands often with soap and water for at least 20 seconds, especially after going to the bathroom; before eating; and after blowing their nose, coughing, or sneezing. If soap and water are not available, event organizer must provide hand sanitizer that contains at least 65% alcohol.
  - Avoid touching their eyes, nose, and mouth with unwashed hands.

- Stewardship/Volunteer Activities:
- Participants bring own gloves and masks,
- Team Leaders will supply all other supplies necessary to complete the volunteerism
- Sharing of tools shall not be allowed unless within the same residence or after proper sanitation.

- **Please provide any activity specific requirement you are implementing here (if not covered above):**
  - Team Leaders have to ensure that they agree to follow the Alliance’s COVID-19 safety plan before creating an event
  - The COVID-19 safety plan is also shared in our automated email communication before the cleanup
  - Unit Supervisors will be alerted when a cleanup is created and will have the contact information of the Team Leader to reach out if there is any detected issue with the size, cleanup details...etc.

**Covid-19 response plan if suspected or detected:**

- If I or my staff, experience any symptoms or come in contact with the COVID-19 VIRUS, the Unit Manager will be immediately notified. We will seek medical attention from our doctor and seek council from his professional advice and follow up on it.

- I agree understand that it is my responsibility to stay updated with the most recent guidance provided by the CDC Guidance on Gatherings and Community Events and the MI Safe Start Plan and apply changes to my event as necessary.